

Washington County Election Commission
2516 E Oakland Ave
Johnson City, TN 37601
Phone: 423-753-1688 / Fax: 423-913-8430
Website: wcecoffice.com

Commissioners
Lori Rosenoff, Chairperson
Margaret Davis, Secretary
Members
Mike Elder
Mike Hubbard
Turney Williams



Administrator of Elections
Chuck Vest
Deputies
Sheila Hayes
Veronica Nuckols
Steve Yantachka
Maxwell Hawkins

Call of the Washington County Election Commission Pursuant to TCA §2-1-113 Notice is hereby given that the commission will meet on Tuesday, Sept 9, 2025 @ 9:30 am.

1. Opening Prayer and Pledge
2. Public Comments
3. Communication from Chairperson
4. Review and approval of Minutes (Included)
5. Administrator Report & Communications (Included)
6. Old business
 - a. Certificate of Destruction (included)
7. New business
 - a. Discussion of Primary call letters (included)
 - b. Election worker application edits (handout)
 - c. New employee Meredith Zebracki effective Oct 6
 - d. Complete Voter Registration Inspection Report
8. Schedule the next meeting
9. Adjourn

The meeting will be held at 2516 East Oakland Ave, Johnson City, TN 37601. Public comment sign-up sheets will be placed at the entrance of the meeting space fifteen (15) minutes until two (2) minutes before the meeting starts. Speakers must be Washington County residents and are given three (3) minutes to speak about items on the agenda.



Washington County Election Administrator Report September 2025

The office has stayed busy and productive since the July 23rd meeting. Personally, I have been joining three 2+ hour training sessions each week with new administrators in Jefferson and McMinn counties, administered by Beth Henry-Robertson, Assistant Coordinator of Elections. Sheila and the office staff have been very helpful in educating me on various aspects of the position as well. The more I learn and experience, the more thankful I am to the commission for entrusting me with the position.

Our office will be having a new HVAC installed Oct 2nd & 3rd while county offices are closed. This should prevent any disruptions to our daily business.

Non-daily tasks completed by the office were

- gifting old metal ballot boxes to the Heritage Alliance in Jonesborough
- Max redesigned the Election Official application, so it prints on one sheet of paper versus two
- Everyone in the office helped remove all old, discontinued MicroVote machines from the downtown courthouse and destroyed on August 27th. Lewis Haynie with WC Solid Waste and custodian Dewayne Sparks helped us with this project as well.
- Steve and I replaced the old, faded flags outside, using slightly smaller flags that should improve the flags waving in the wind.

Other things to note

- The Republican and Democrat parties both properly submitted Primary Call letters for May and August 2026 elections. These were forwarded to Andrew Dodd, assistant Coordinator of Elections. The Deadline to Rescind Call for Primary is Nov 21, 2025
- Ciera Tucker's will now be working part-time as needed since she is attending Northeast State University and congratulations to new employee Meredith Zebracki for earning her Finance degree. She starts Oct 6th.
- Processed 630 new voter applications, 339 purged, 252 address changes and 144 name changes from 7-23.
- Performance Audit Working group joined by Sheila and me on September 3.

Feel free to call me with any questions

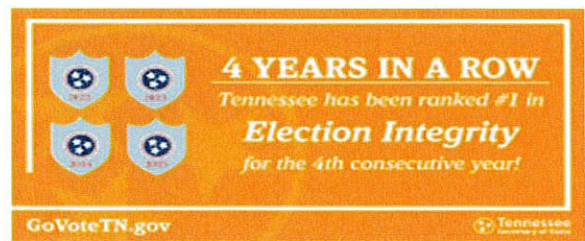
Best regards

Chuck Vest

Washington County Tn Administrator of Elections

423-753-1688

Chuck@wcecoffice.com



Washington County Election Commission Meeting Minutes

Date: July 23, 2025

Time: 9:30 AM

Location: Election Office, 2516 East Oakland Ave, Johnson City, TN 37601

Chairperson: Lori Rosenoff

Minute Taker: Veronica Nuckols

Attendance:

- **Commissioners:** Lori Rosenoff (Chairperson), Margaret Davis (Secretary), Mike Elder, Mike Hubbard, and Turney Williams
- **Administrator of Elections:** Chuck Vest
- **Staff:** Sheila Hayes and Veronica Nuckols
- **Guests:**
 - Robert Houk, Johnson City Press
 - Dave Vollrath, League of Women Voters
 - Danielle Goodrich, Washington County Republican Party Chairperson
 - Various Washington County residents

Call to Order:

- **Opening:** Prayer and Pledge of Allegiance

Public Comments:

- **Dave Vollrath:** Commended the Election Commissioners for their excellent interview process in selecting Chuck Vest as the new Administrator of Elections.

Approval of Previous Meeting Minutes:

- **Motion to approve:** Mike Elder
- **Seconded by:** Turney Williams
- **Approved unanimously.**

Introduction of New Administrator:

- **Chuck Vest** was formally introduced as the new Administrator of Elections.
- **Chuck Vest** addressed the board with remarks.

Old Business:

- **Meeting Minutes:** Election staff will take meeting minutes moving forward.
- **Agendas:** Agendas to be made more informative and posted online.
- **Telephonic Meetings:** Margaret Davis inquired about the possibility of telephonic meetings. Chuck Vest will discuss this with Beth Henry-Robertson.

- **Agenda Distribution:** Agendas and relevant documents to be emailed/scanned to commissioners 24 hours before meetings. Chuck suggested sending these by the Friday before to give members the weekend to review.
- **Recognition:** Acknowledged Sheila Hayes for her service as Interim Administrator and the hard work of the office staff.

Approval to Remove Stipend for Interim Administrator:

- **Motion to approve:** Mike Elder
- **Seconded by:** Margaret Davis
- **Approved unanimously.**

New Business:

- None

Administrator's Report & Updates (Presented by Sheila Hayes):

- **File Maintenance:** Completed.
- **Personnel:** Veronica Nuckols has returned from maternity leave.
- **Election Seminar:** Attended in Nashville.
- **Upcoming Election:** May Election will be reimbursed by the state.
- **Training:** Staff participated in Zoom training with Steve Griffey.
- **List Maintenance:** Commissioners to sign a copy of the updated list maintenance.

Other Remarks:

- **Margaret Davis:** Strongly recommended attendance at the ETACEO meeting for all members.

Next Meeting:

- **Date:** September 9, 2025
- **Time:** 9:30 AM
- **Location:** Election Office

Review Registration Cards

- **Inspected** 57 Registration Card 0 deficient.

Adjournment:

- **Motion to adjourn:** Mike Elder
- **Seconded by:** Mike Hubbard